

## **Application Center Quick Start**

The following is a brief overview of the Application Center and information found on this page.

## **Application Center Support**

- ➤ The Application Center: A Guide to Features and Function: This PowerPoint presentation details the Application Center. Features and functionalities are discussed showing actual screen shots. Each menu item on the Application Center is discussed in detail. This is a valuable tool for site administrators and technical staff to train new users.
- ➤ Introduction to STN Application Center: Another valuable tool used to describe the basics of STN, what data is used for, which reports are collected through the Application Center. Application Center functionality is discussed again, touching on the Lookup System, File Transfers, Checking Results, and Reports.
- ➤ **Sign up for the STN Listserv:** Receive email notifications regarding current activities, collection alerts, posting of data layouts, and current activity pertaining to the Application Center. The listserv is monitored to ensure that you are emailed the information that all users should know.
- > STN Training: Sign up for STN training. STN support staff is available weekly to provide training for any user regardless of their Application Center experience. Each session is 2-4pm every Friday afternoon in our offices.
- > STN Advisory Council: The advisory council is a group of twelve (12) volunteers from around the state that we (the STN Team) use to recommend and approve changes to functions in the application Center, give advice on data collections, and generally monitor the progress of the collections. This group is made up of technology directors, data managers, principals, and secretaries.
- > STN Application Center: The preferred method for accessing the Application is by SSL (Secure Sockets Layer). This link directs you to sign on to the application center.
- ➤ **Vendors of Student Information Systems:** The Indiana Department of Education does not recommend any one vendor. We have compiled a list of vendors and their current status for transferring data files.